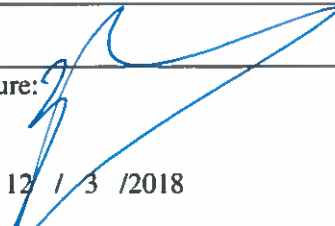




Empowered lives.  
Resilient nations.

## PROJECT ANNUAL WORKPLAN 2018

<b>Project Title:</b>	Yemen Emergency Crisis Response project (YECRP)
<b>Project ID:</b>	00106645
<b>Output Title:</b>	Yemen Emergency Crisis Response project (YECRP)
<b>Output ID:</b>	00107273
<b>Expected SP Outcome(s):</b>	Early recovery and rapid return to sustainable development pathways are achieved in post-conflict situations
<b>Expected SP Output(s):</b>	From the humanitarian phase after crisis, early economic revitalization generates jobs and other environmentally sustainable livelihoods opportunities for crisis affected men and women.
<b>SP Main Outputs Indicators</b>	
<b>Expected UNDAF/CP Outcome(s):</b>	Coherent policies and strategies that are gender friendly and climate change resilient to diversify economy, increase employment, decent work and productivity in the rural areas
<b>Expected UNDAF/CP Output(s):</b>	
<b>Project Duration:</b>	25 September 2017 - 24 September 2018
<b>Overall Project Budget:</b>	4,000,000 USD
<b>Project Budget for 2018:</b>	3,881,400.50 USD
<b>Funds Available for 2018:</b>	3,881,400.50 USD
<b>Implementing Partner (s):</b>	Public Works Project (PWP)
<b>Responsible Parties:</b>	

<b>Approved by</b>	
<b>Auke Lootsma</b> Country Director UNDP Yemen	Signature:   Date: 12 / 3 /2018

## II. Annual Workplan 2018

[illegible]



Sub total output 3										\$150,000	
Activity Results 4: Strengthened processes and management capacities for quality results and risk mitigation <b>Indicators:</b> 4.1: Percentage of surveyed beneficiaries expressed satisfaction about participatory approach and quality to project interventions 4.2: Percentage of registered grievances resolved focusing on transparency and accountability of project implementation <b>Baseline:</b> 4.1: 0% Satisfaction 4.2: 0% Resolved grievances <b>Targets:</b> 4.1: 80% Satisfaction 4.2: 70% Resolved grievances	4.1. Activity Result Country Office staff (DPC)	X	X	X	UNDP	30000/00015	64300	Country Office staff (DPC)	352,120.85		
		X	X	X	UNDP	30000/00015	74500				
	4.3. Activity Result Operating expenses	X	X	X	UNDP	30000/00015	71600	Travel	4,000.00		
		X	X	X	UNDP	30000/00015	74500	Miscellaneous	1,417.00		
	4.4. Activity Result (a) Conduct internal and third party monitoring ensuring project oversight, transparency and quality of project implementation. (b) Preparation and dissemination of community and visibility materials including vedio documentation, stories etc.	X	X	X	UNDP	30000/00015	72100	M&E	25,000.00		
		X	X	X	UNDP	30000/00015	74200	Audio Visual&Print Prod Costs	15,0000		
				X	UNDP	30000/00016	74200	Audit	14,000.00		
	Sub total output 4										\$411,538.35
	TOTAL										\$3,593,889.35
	GMS (donor 1) 8%										\$287,511.00
TOTAL PLANNED BUDGET										\$3,881,399.80	

**M&E Detailed Implementation Plan for 2018:**

<i>Activities</i>	<i>Who</i>	<i>where</i>	<i>Timelines</i>											
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
<b>Management Information Systems (MIS) Operational</b>	Project Implementation Partners (SFD & PWP)	Both central and field offices												
<b>Third Party Monitoring Survey</b>	Moore Stephens Yemen, a Third Party Monitoring Agent	At sample sub-project sites of ECRP												
<b>Field Monitoring Visits</b>	Project Management Team of UNDP	At sample sub-project sites of ECRP												

## Risk Log

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Undue influence, control, and/or obstruction from political & terrorist forces on the management and delivery of the project.		Political	Excessive influence will stall the implementation of the project and affect its perceived neutrality and impartiality in the conflict P = 2 I = 5	This risk is mitigated through the implementation modality and strategy. UNDP will implement the project through a responsible party: PWP which is operating relatively independently from the government. In addition, the project will have a communication strategy which will include government consultations, citizen engagement and public outreach.		PM	Nov 2017	Increasing
2	Potential disruption in UNDP's business processes and project management services due to conflict		Operational	Attacks on UNDP's premise and staff will further reduce business operations in country P = 3 I = 3	UNDP has developed a Business Continuity Plan which ensures that the critical office functions can be performed from other locations if necessary. Similarly, the responsible party, PWP, has a business continuity plan in place. UNDP will also rely on a contracted Third Party Monitoring Agent to perform the monitoring function of the project		PM	Nov 2017	No change
3	hyper-inflation, fraud, and cash advance management		Financial	Financial irregularities and losses will have a negative impact on delivery, credibility, and trust of the stakeholders of the project P = 1 I = 4	To avoid exchange rate losses and other negative effects of working in the national currency, UNDP will transfer advances in US\$ to PWP. UNDP's robust anti-fraud policy, the annual audits, regular spot-checking by UNDP staff, and the Third Party Monitoring Agent are mitigating measures to avoid fraud, misappropriation and diversion of funds. The HACT capacity assessment results will be used in strengthening the financial management capacities of the responsible party. UNDP will demand quarterly work plans with realistic budgets (cash forecasts) to ensure the responsible party		PM	Nov 2017	Increasing



